



Welcome Letter Summer 2012

Welcome to Fairfax County Public Schools' ESOL Online Summer Program with the Online Campus. We are excited that you are joining us this summer.

Every student who enrolls in an online course must first complete a Pre-Summer School Online Technology Course for ESOL Students. Starting June 10, 2012, this two-hour technology introduction is available through [FCPS 24/7](#) (Blackboard). Please log onto [Blackboard](#) and click on the ***Pre-Summer School Online Technology Course*** from the list of your courses.

For detailed instructions see [page 2](#) of this welcome letter. ***This Pre-Summer School Online Technology Course must be completed before your first class on July 9. Please ask your ESOL teacher for help if you need it.***

Students will have a Face-to-Face meeting **on July 9, 2012 at South County Secondary School**. A bus will pick you up for the Face-to-Face at a school near your house. Students will meet their teachers and get their books and headsets. The session runs from 9 a.m. to 12:00 p.m. Your online ESOL teacher will contact you by July 6th and tell you where and when to meet your bus.

Here are a few tips to help you become a successful summer online student:

1. You will meet with your class, online, everyday from 10:30 am – 11:30 am.
2. Keep up with your assignments. Students should expect to spend about **3 hours a day** on their assignments.
3. Make a list of questions to ask your teacher at the Face-to-Face meeting at **South County** on July 9th.

Again, welcome to the Online Campus. Please do not hesitate to contact the Online Campus with any questions regarding the Pre-Summer School Online Technology Course at onlinecampus@fcps.edu.

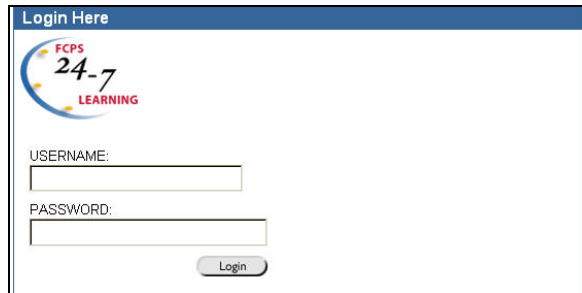
Sincerely,

Michael Kowalski
Online Campus Administrator

Start your **Pre-Summer School Online Technology Course** now!

To get started in the Pre-Summer School Online Technology Course in Blackboard, follow these directions.

1. Send an email to onlinecampus@fcps.edu with your complete name and course you are taking:
2. Open your browser on your computer (IE or Firefox)
3. Turn all POP-UP BLOCKERS OFF
4. Type in this URL: <http://fcps.blackboard.com> (Notice this does not start with **www**)
5. This Blackboard log-in screen should appear.



The image shows a Blackboard login window titled "Login Here". It features the FCPS 24-7 LEARNING logo. Below the logo are two input fields: "USERNAME:" and "PASSWORD:". A "Login" button is located at the bottom right of the form.

6. Your *username* is your student ID number to login into Blackboard.
7. ***If you use Blackboard in your ESOL classes, use the same login and password for your online courses.***

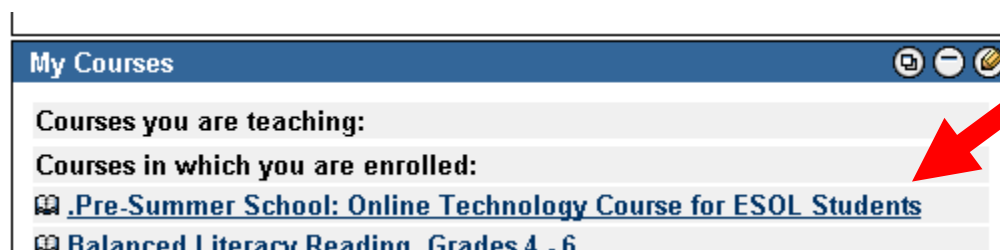
Now it is time to access your Pre-Summer School Online Technology Course.

8. Click on the Green Tab "Courses" (see below)



The image shows the Blackboard navigation bar. A red callout box with the text "Next, click on Courses" points to the "Courses" tab. Below the navigation bar, the "My FCPS" section is visible, containing a "Tools" menu with links for Announcements, Calendar, Tasks, View Grades, and Personal Information. To the right, the "My Organizations" section lists various instructional gateways from Elementary to 4th Grade.

9. Find the course titled **Pre-Summer School Online Technology Course** and click on it.



The image shows the "My Courses" page in Blackboard. It lists two categories: "Courses you are teaching:" and "Courses in which you are enrolled:". Under the "enrolled" category, the course ".Pre-Summer School: Online Technology Course for ESOL Students" is listed and highlighted with a red arrow pointing to it. Below it is the course "Balanced Literacy Reading. Grades 4 - 6".

10. Your introduction page will come up. Read Welcome and get started! You will work through the assignments one by one. Please ask your ESOL teacher if you need help. This is what your screen will look like.



Introduction



If you have technical difficulties with your computer while taking this course, the [Presidium Help Desk](#) provides 24-HOUR technical help/assistance.

Call Presidium (1-866-434-8880) if you have computer difficulties with any of your Online Courses. Please do not share the technical support number with anyone else; it is only for you to use to get help for this course.

Please e-mail to onlinecampus@fcps.edu if you have difficulties.

Sincerely,

The OC Technology Teachers